

Hillcrest Covenant Church  
Prairie Village & Blue Valley  
8801 Nall/ Prairie Village, KS 66207

Date \_\_\_\_\_  
Phone: 913-901-230  
Fax: 913-642-4335

## APPLICATION FOR WORKERS IN CHILDREN'S AND YOUTH MINISTRY

CONFIDENTIAL

This application is to be completed by all applicants for any position (volunteer or compensated) involving the supervision of children. It is being used to help the church provide a safe and secure environment for those children who participate in our programs and use our facilities.

### GENERAL INFORMATION

Name \_\_\_\_\_ Maiden Name \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ E-mail \_\_\_\_\_

### LET US GET TO KNOW YOU

How long have you been attending Hillcrest Covenant Church? \_\_\_\_\_

Are you a member of Hillcrest Covenant Church? \_\_\_\_\_ How many years? \_\_\_\_\_

Do you regularly attend services? \_\_\_\_\_ Church events? \_\_\_\_\_

Do you regularly attend another church? \_\_\_\_\_ Which one? \_\_\_\_\_

I have chosen to volunteer to work with the children at Hillcrest Covenant Church because:

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### PERSONAL REFERENCES

List three adults you have known for at least one year, who are not related to you and have a definite knowledge of your character and ability to work with children.

#### 1. Hillcrest Staff, Children's Board member, Bible study or ministry leader, other.

Name \_\_\_\_\_ Nature of Association \_\_\_\_\_

Address \_\_\_\_\_ Length of time known \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**2. Employer or Fellow Employee** (If currently employed)

Name \_\_\_\_\_ Nature Association \_\_\_\_\_

Address \_\_\_\_\_ Length of time known \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**3. Social Friend or Neighbor**

Name \_\_\_\_\_ Nature Association \_\_\_\_\_

Address \_\_\_\_\_ Length of time known \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Occupation \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**PREVIOUS ADDRESSES**

If you have lived at your current address for less than seven years, provide information on all addresses during that period.

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Dates \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Dates \_\_\_\_\_ - \_\_\_\_\_

**EDUCATION**

High School  College – 2 years  College – 4 years  Graduate School

**PERSONAL SITUATIONS**

Are you  Single  Married  Widowed  Divorced?

Do you have children of your own? \_\_\_\_\_

Have you ever been convicted of or pleaded guilty to a crime?  Yes  No (If yes, I agree to explain to Children’s Pastor.)

If there has been alcohol abuse, drug abuse, physical or sexual abuse in your family background, what steps have you taken to minimize the impact that those issues will create for you, both now and in the future? \_\_\_\_\_

Have you ever been accused, charged, or alleged to have committed any act of neglecting, abusing, or molesting any child?  Yes  No (If yes, I agree to explain this situation to the Children’s Pastor.)

Have you ever been concerned that you may have an addiction to drugs, alcohol, pornography, gambling, or any other addiction, or has anyone ever suggested that you may have a problem with any of the above?  Yes  No (If yes, I agree to explain to Children’s Pastor.)

Have you ever been treated for a psychiatric disorder? \_\_\_Yes \_\_\_ No (If yes, I agree to explain to Children's Pastor.)

Is there any circumstance or pattern in your life that would make it inappropriate for you to serve with children or would compromise the integrity of Hillcrest Covenant's ministry? \_\_\_Yes \_\_\_ No (If yes, I agree to explain this situation to the Children's Pastor.)

**CHURCH HISTORY**

List (name and address) other churches you have attended regularly during the past five years.

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List all previous church work involving children and youth. List each church's name and address, type of work performed, and dates.

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List all previous non-church work involving children and youth. List each organization's name and address, type of work performed, and dates.

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**APPLICANT'S STATEMENT**

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they have regarding my character and fitness for children's ministry. In consideration of the receipt and evaluation of this application by Hillcrest Covenant I hereby release any individual, church, youth organization charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages or whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

Should my application be accepted, I agree to refrain from unscriptural conduct in the performance of my services on behalf of the church.

I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND I SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding agreement that I have read and understand.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE – STAFF USE ONLY**

I have read and reviewed this application to the best of my ability.

Date \_\_\_\_\_ Staff Signature \_\_\_\_\_

**REQUEST FOR CRIMINAL RECORDS CHECK AND AUTHORIZATION**

**IMPORTANT: THIS SECTION MUST BE COMPLETED BY EVERY APPLICANT, REGARDLESS OF CRIMINAL RECORD.**

I hereby request and authorize the release of any information which pertains to any record of convictions contained in law enforcement files or in any criminal file maintained on me, whether local, state, or national. I hereby release local, state, and national law enforcement agencies from any and all liability resulting from such disclosure. I understand that an independent contractor, LEXIS/NEXIS, will conduct this background check.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print name

\_\_\_\_\_  
Print maiden name, if applicable

\_\_\_\_\_  
Print all aliases

\_\_\_\_\_  
Date of birth

\_\_\_\_\_  
Place of birth

\_\_\_\_\_  
Driver's license number and state

\_\_\_\_\_  
Social Security number

\_\_\_\_\_  
Today's date

*Once the background check is completed, this page will be shredded.*

Record sent to:

Hillcrest Covenant Church  
Attention: Children's Pastor  
8801 Nall Avenue  
Prairie Village, KS 66207